

**BASELINE METROPOLITAN DISTRICT NOS. 1-9**

[www.baselinemetrodistricts.org](http://www.baselinemetrodistricts.org)

NOTICE OF REGULAR MEETING AND AGENDA

**BASELINE METROPOLITAN DISTRICT NOS. 1, 2, 4-9**

<b><u>Board of Directors</u></b>	<b><u>Office:</u></b>	<b><u>Term Expiration</u></b>
Kim Perry	President & Chairperson	May 2025
Kyle Harris	Vice President	May 2025 (Nos. 1, 2 & 4/May 2023 Nos. 5-9)
Josh Kane	Secretary	May 2023
Tim DePeder	Assistant Secretary	May 2023
Karen McShea	Treasurer	May 2025

**BASELINE METROPOLITAN DISTRICT NO. 3**

<b><u>Board of Directors</u></b>	<b><u>Office:</u></b>	<b><u>Term Expiration</u></b>
Kim Perry	President & Chairperson	May 2025
Kyle Harris	Vice President	May 2025
Josh Kane	Secretary	May 2023
Tim DePeder	Assistant Secretary	May 2023
Susan Brunkhardt	Secretary/Treasurer	May 2025

**DATE:** November 3, 2022 (Thursday)  
**TIME:** 1:00 p.m.  
**PLACE:** MS Teams and Teleconference Only

[Click here to join the meeting](#) (Please press the control key and click to access hyperlink)  
<https://tinyurl.com/2p8fn2ru> (This link can be copied into your web browser)  
**720-721-3140; Conference ID: 191 537 719#** (If joining the meeting by phone)

**I. ADMINISTRATIVE ITEMS**

- A. Call to Order.
- B. Declaration of Quorum/Director Disclosure of any Potential Conflicts of Interest.
- C. Approval of Agenda.
- D. Public Comment. Comments are limited to three (3) minutes per speaker.

**II. CONSENT AGENDA**

- A. Approval of Minutes – October 6, 2022, Regular Meeting Minutes.
- B. Ratification of Payables.
- C. Ratification of Contract Modifications.
- D. Approval of June 30, 2022, Financial Statements.
- E. Approval of 2023 Annual Administrative Matters Resolutions.
- F. Approval of 2023 Meeting Resolution.
- G. Approval of 2023 Election Resolution.

Managed by: Pinnacle Consulting Group, Inc.  
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### **III. CAPITAL INFRASTRUCTURE ITEMS**

- A. District Capital Infrastructure Report.
- B. District Project Manager Update.
- C. Capital Fund Summary and Capital Needs Assessment Review.
- D. Budget Approval and Contracting.
  - 1. Parkside West Phase 3 (CFS #20)
    - a. Consider Approval of MRES Project Management Fee - \$TBD.
  - 2. Parkside West Phase 2 (CFS #23)
    - a. Consider Approval of MRES Project Management Fee - \$382,565.32.

### **IV. FINANCIAL ITEMS**

- A. Finance Manager's Report.
- B. Public Hearing regarding the Proposed Amended 2022 Budget.
- C. Consider Adoption of Amended 2022 Budgets; Consider Approval of Resolution to Amend Budgets; and Appropriate Sums of Money.
- D. Public Hearing regarding the Proposed 2023 Budgets.
- E. Consider Adoption of 2023 Budgets; Consider Approval of Resolution to Adopt Budgets; and Appropriate Sums of Money.
- F. Approval of 2022 Auditor.
- G. Consideration and Approval of MRES for Financial Services related to Bond Issuances.

### **V. LEGAL ITEMS**

- A. Consideration and Approval of Second Amendment to Public Improvement Advance and Reimbursement Agreement with NP Distribution, Inc. ("NPD") and, in connection therewith, Refunding of Subordinate Note and Issuance of new Subordinate Promissory Note to NPD for capital advances.
- B. Consideration and Approval of Maintenance Cost Sharing Agreement with Baseline Community Association.

### **VI. DISTRICT MANAGER ITEMS**

- A. Manager's Report.
- B. Consideration and Approval of 2023 Master Service Agreements with Operations and Maintenance Service Contractors.
  - 1. Environmental Designs, Inc. (EDI)
  - 2. High Plains Environmental Center (HPEC)
  - 3. OLM
  - 4. Frontier Environmental
  - 5. Affordable Pest Control (APC)
  - 6. Fiske Electric
  - 7. Star Playgrounds
- C. Consider Authorization to Execute 2023 Work Orders with Approved Operations and Maintenance Service Contractors within the Approved 2023 Budget.

**VII. OTHER MATTERS**

**VIII. EXECUTIVE SESSION**, pursuant to Colorado Open Meeting Law §24-6-402(4)(b) to consult with or receive advice from attorney regarding specific legal items, if necessary.

**IX. ADJOURNMENT**

\*\*\*The next Regular Meeting is scheduled for December 1, 2022\*\*\*